

**Jeremiah W. (Jay) Nixon**  
Governor



**Kelvin L. Simmons**  
Commissioner

State of Missouri  
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**Mark A. Kaiser**  
Director

## **MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Accounting  
**DATE:** February 2, 2010  
**RE:** February 2010 Information

State offices will be closed February 12 and February 15. Checks produced Wednesday night, February 10, will be dated Tuesday, February 16. These checks will be released Tuesday morning, February 16, due to the banks being open on February 12.

If you have any questions, please contact OA/Accounting at (573) 751-2971.

Please notify all appropriate staff in your agency.