

Matt Blunt
Governor



Michael N. Keathley
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Accounting
570 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
(573) 751-2971
INTERNET: <http://www.oa.mo.gov/acct>
E-MAIL: acctmail@mail.mo.gov

Thomas J. Sadowski
Director

MEMORANDUM

TO: State Agencies
FROM: OA/Division of Accounting
DATE: December 5, 2007
RE: Vendor Checks

December 24, 2007 has been declared a holiday. For this reason, vendor checks produced during the nightly cycle of Thursday, December 20 will be dated Wednesday, December 26 and will not be released until Wednesday, December 26.

If you have any questions, please contact OA/Division of Accounting at 573-751-2971.

Thank you for your cooperation.