

Jeremiah W. (Jay) Nixon
Governor



Doug Nelson
Acting Commissioner

State of Missouri
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Stacy Neal
Director

MEMORANDUM

TO: State Agencies
FROM: OA/Accounting
DATE: December 31, 2012
RE: January 2013 Information

State offices will be closed in Cole County on Monday, January 14, 2013, by an executive order from the Governor. A nightly cycle will not be run and checks will not be processed Monday night, January 14, 2013, in SAM II Financial.

Checks produced Thursday night January 10, 2013, will be dated Tuesday, January 15, 2013. These checks **will not** be released Friday, January 11, 2013. These checks will be released the morning of Tuesday, January 15, 2013.

Checks produced Friday night January 11, 2013, will be dated Wednesday, January 16, 2013. These checks will be released after 1:00 p.m. on Tuesday, January 15, 2013.

If you have any questions, please contact OA/Accounting at (573) 751-2971.