

**Jeremiah W. (Jay) Nixon**  
Governor



**Doug Nelson**  
Commissioner

State of Missouri  
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**Stacy Neal**  
Director

## **MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Accounting  
**DATE:** February 3, 2016  
**RE:** February 2016 Information

State offices will be closed Friday, February 12th and Monday, February 15th. Checks produced Wednesday night, February 10th, will be dated Tuesday, February 16th. These checks will not be released until Tuesday morning, February 16th, due to the banks being open on Friday, February 12th.

If you have any questions, please contact OA/Accounting at (573) 751-2971.

Please notify all appropriate staff in your agency.