

**Jeremiah W. (Jay) Nixon**  
Governor



**Doug Nelson**  
Commissioner

State of Missouri  
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**Stacy Neal**  
Director

**MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Accounting  
**DATE:** November 6, 2013  
**RE:** November 2013 Information

Due to state offices being closed November 28th and 29th, the last day to process payments with a check date in November is Monday, November 25th. Payments processed Monday, November 25th will have a Check/EFT date of Wednesday, November 27th.

The recurring payment job will be run on Monday, November 18, 2013.

Please notify all appropriate staff in your agency.