

**Jeremiah W. (Jay) Nixon**  
Governor



**Doug Nelson**  
Commissioner

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**Stacy Neal**  
Director

## **MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Accounting  
**DATE:** November 3, 2014  
**RE:** November 2014 Information

Due to state offices being closed November 27th and 28th, the last day to process payments with a check date in November is Monday, November 24th. Payments processed Monday, November 24th will have a Check/EFT date of Wednesday, November 26th.

The recurring payment job will be run on Monday, November 17, 2014.

Please notify all appropriate staff in your agency.