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MEMORANDUM

To: State Agencies
From: Mark S. Kaiser
Date: June 16, 2009
Re: State Fleet Mileage Reimbursement Rate

The State Vehicular Travel Policy, SP-12, provides for the establishment of a state fleet mileage reimbursement rate based on the state's cost to own and operate a mid-size sedan in the state vehicle fleet. Considerations for current and projected fuel prices as forecasted by the federal Energy Information Administration were included in setting this rate.

Beginning July 1, 2009, the state fleet mileage reimbursement rate will be 26.0 cents per mile. This rate should be used in accordance with the State Vehicular Travel Policy which can be found at: <http://www.oa.mo.gov/co/policies.htm>. The expense account form will be revised to reflect this rate and can be downloaded at: http://www.oa.mo.gov/gs/form/fm_indiv.htm#acctg.