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Governor



**Doug Nelson**  
Commissioner

State of Missouri  
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**Stacy Neal**  
Director

**MEMORANDUM**

**TO:** HR Directors  
**FROM:** OA/Accounting  
**DATE:** February 6, 2015  
**RE:** Health Care Coverage for Variable Hour Employees Monthly

On November 14, 2014, a memo was sent out to HR directors regarding health care coverage for variable hour employees relating to the Affordable Care Act. A monthly MOBIUS report (report number ODW675RM) for new employees has been created for each agency with the listing of employees that we believe should be offered health care coverage. If there is no report for your agency on MOBIUS, this means your agency did not have any qualifying variable hour new employees for the applicable measurement period. The first month for which new employees were hired and being measured is for January 2014.

The employees from this report will be loaded into SEBES by the Missouri Consolidated Health Care Plan (MCHCP) and MCHCP will be supplying the employees with their log in information for SEBES.

If you have any questions about this process, please contact Jessica Opie at (573) 751-4761.